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| | ACTION ITEM Approval of Council Meeting Minutes – July 2017 | WDA-ACT#2017-17 CDN v1.0 10.12.2017 |


DOC 1

WDA Council Meeting

July 23rd 2017 –San Cristobal de las Casas, Chipas-Mexico

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Note: An audio record of this Council Meeting is available and supports these minutes.

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1. Agenda

The agenda for this Council meeting (**WDA-DOC#2017-02**) was forwarded to all members as part of the document package. An addendum to the Agenda and a second documents' package was later sent to all Council members.

2. Opening procedures

Council was called to order by President **Marcela Uhart** at 01:10 PM (UTC-5), and after completion of a roll call (presented ahead in 3) it was verified that **quorum was established**. The President thanked all members for participation and moved immediately to the council business as established in the agenda.

The secretary informed that due to an expected lack of quorum it was deemed necessary to ask Council in advance to approve an action item allowing for some members of Council to be represented in delegation by others. The e-business action item voting concluded on Council day and all four motions for replacing Council members were unanimously approved. 15 out of 19 members of Council voted. The names of the replacing members of Council are presented in the table below.

3. Council members' attendance


The following Council members were present:

| Function | Name | Comments |
|------------------------------|--------------------|----------------------|
| President | Marcella Uhart | |
| Vice-President | Debra Miller | |
| Secretary | Carlos das Neves | |
| Treasurer | Laurie Baeten | |
| JWD Editor | Jim Mills | <i>In delegation</i> |
| Member at Large | Mark Drew | |
| Member at Large | Richard Kock | |
| Member at Large | Heather Fenton | <i>from REP07</i> |
| Nordic Section | Jørn Våge | <i>In delegation</i> |
| WVS | Anne Justice-Allen | |
| European Section | Marie Pierre Ryser | |
| Australasian Section | Tiggy Grillo | <i>In delegation</i> |
| Latin America Section | Gerardo Suzan | <i>In delegation</i> |

WDA Executive Manager **Dave Jessup** was also present.

The following Council members were absent:

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| Function | Name |
|----------------------------|-----------------|
| Past President | Thierry Work |
| Student Member | Catherine Vendl |
| Member at Large | Alonso Aguirre |
| Member at Large | Rose Karrie |
| Member at Large | Frances Gulland |
| Africa-Middle East Section | Tom Nyariki |

4. Officers reports

4.1. REP#2017-01 President's report

President Uhart presented her report (**REP#2017-01**) and summarized the major achievements of 2017. In addition to her report the President briefly introduced the results of the meeting of the ad hoc future committee which met during the morning. She also briefly discussed the ongoing work with Allen Press and some of the challenges the officers are trying to sort out. Discussion was opened and closed without any additional comments.

4.2. REP#2017-02 Vice-president's report

VP Miller presented her report (**REP#2017-02**). **Miller** referred to the elaboration of the committee teams, the ongoing conference and preparations for the upcoming 2018 and 2019 meetings. Discussion was opened and closed without any additional comments.

4.3. REP#2017-03 Treasurer's report

Baeten presented her report (**REP#2017-03**). **Baeten** had no special remarks regarding the report, other than the difficulties in the accounting department at Allen Press, which the President have already mentioned during her report. **Justice-Allen** moved this Action Item's Motion to Council and the motion was seconded by **Miller**.


Discussion was opened and closed without any additional comments.

MOTION was put to vote and UNANIMOUSLY APPROVED.

4.4. REP#2017-04 Secretary's report

Das Neves presented his report (**REP#2017-04**). **Das Neves** presented his report for 2017. Secretary **Das Neves** referred that this year's reports includes a list of all action and info items brought before Council during the previous year. Secretary **Das Neves** also explained to Council the current structure of the WDA Council Google Drive, the documents available there, how to access them, and what will be put on

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the website for all members information. Council briefly discussed guidelines for which the type of documents should be made available, which restrictions should be put on before documents are turned into the open membership domain. The Secretary informed that this work would continue in order to make sure that the Association is as transparent as possible, while respecting the sensitivity of some documents, and the needed private discussion space for Council members.

Discussion was opened and closed without any additional comments.

4.5.REP#2017-05 JWD editor's report

Mills presented his report (**REP#2017-05**) on behalf of the Editor-in-chief who was not present in Council. **Mills** summarized the statistics of the Journal during 2017 and on behalf of the Editor-in-chief thanked **Jessup** for his help with the transition (impact factor, publish articles, rejection rates, types of submissions etc...). Several discussions followed on the relevance of the impact factor of JWD.

4.6.REP#2017-06 Newsletter editor's report

Jessup presented his report (**REP#2017-06**). Discussion was opened and closed without any additional comments.

4.7.REP#2017-28 Web editor's report


Jessup presented the web editor's report. (**REP#2017-28**). Discussion was opened and closed without any additional comments.

4.8.REP#2017-07 Executive Manager report

ExMan Jessup presented his report (**REP#2015-07**) with a powerpoint presentation (available for Council members at request). **ExMan Jessup** specially focused at the end of his report on the work being done on the business management system of the Association and the options that WDA might have for the upcoming years. The **ExMan** referred the several companies he had already contacted and the status of those conversations. **President Uhart** thanked the **ExMan** for all the hard work during the year, which very often went far beyond what was agreed on his contract and duties.

AT THIS TIME THE PRESIDENT SUSPENDED COUNCIL MEETING FOR 10 MINUTES BREAK. Council resumed at 03:00PM.

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5. Council Business – Action Items

5.1.ACT#2017-08 Annual Published Financial Report 2016

Baeten presented this item to Council.

Drew moved this Action Item’s Motion to Council and the motion was seconded by **Das Neves**.

Discussion was opened and closed without any additional comments.

MOTION was put to vote and UNANIMOUSLY APPROVED. President **Uhart** thanked the Treasury for her work this year and her continuous service to the WDA for many years as officer and treasurer.

5.2.ACT#2017-09 Approval of WDA Conference location 2019

Mike Ziccardi presented this item to Council and the main reasons behind the choice of Lake Tahoe, CA for the 2019 WDA meeting.

Justice-Allen moved this Action Item’s Motion to Council and the motion was seconded by **Ryser**

Discussion was opened and **Fenton** asked if the field trips would be integrated on the conference or take place after its conclusion. This concern arises from several employer’s concerns regarding paying for a full day of non-academic activities. **Miller** referred that one option might be to give a more academic background to the “field-tour” activities. **President Uhart** shared here opinion that this topic should be addressed by the Time & Place Committee for future conferences.

MOTION was put to vote and UNANIMOUSLY APPROVED.

5.3.ACT#2017-10 Allocation of potential profits from WDA 2017 Conference

Uhart introduced this topic to council, which comes in line with previous practices when conferences have been organized by geographical sections.

Fenton moved this Action Item’s Motion 1 to Council and the motion was seconded by **Grillo**.


Discussion was opened and closed without any additional comments.

MOTION 1 was put to vote and UNANIMOUSLY APPROVED.

Baeten moved this Action Item’s Motion 2 to Council and the motion was seconded by **Ryser**.

Discussion was opened and closed without any additional comments.

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MOTION 2 was put to vote and UNANIMOUSLY APPROVED.

ExMan commented that the local organization for the Mexico conference had received no profits from the organization of the meeting, but that their input had been outstanding and worth rewarding in some way.

5.4.ACT#2017-11 North American WDA Student Workshop

ExMan Jessup presented this action item to Council. The Student Representative has coordinated the organization of a Student Workshop to take place before the Florida 2018 conference, and while a lot is in place they require WDA to function as “financial guarantor” in the agreement with the conference hotel.

Justice-Allen moved this Action Item’s Motion to Council and the motion was seconded by **Kock**.

Discussion was opened and closed without any additional comments.

MOTION was put to vote and UNANIMOUSLY APPROVED..

5.5.ACT#2017-12 Membership Renewal

ExMan Jessup introduced this action item to Council and clarified the advantages of multi-year membership renewal.

Ryser moved this Action Item’s Motion to Council and the motion was seconded by **Mills**.


Discussion was opened and several viewpoints on the advantages and potential benefits of multi-year membership. A possible discount for multi-year members was discussed, but **Das Neves** and **Justice-Allen** referred that this could pose a problem in inequality between members who, not being able to pay several years at once, would not be able to benefit from such discounts.

MOTION was put to vote and UNANIMOUSLY APPROVED.

5.6.ACT#2017-13 Alternative Management and Publishing Investigation

ExMan presented this item to Council, and referring that it was already presented during his ExMan report, he felt that no further information on this item was needed. **Mills** voiced some concerns about a large scale RFP, which is a demanding, time consuming and extremely complex project. **ExMan** referred that it is possible to simplify this RFP by e.g. breaking down the management system to components and putting only some of these on RFP. Several Council members referred that this discussion should definitely include the publishing business as JWD represents a big part of the business management of the association. Many solutions were discussed and the conclusion was that it was strategical better to

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request council not to mandate a RFP already, but consider if WDA should request these RFPs and to which topics of the association management. Such assessment should now be carried out by WDA Officers within the approved timeframe of 1 year.

The motion presented to Council was hence changed as follows:

~~Council approves WDA entering into new set of one year contracts with Allen Press, and doing a request for proposals (RFP) in the 3rd quarter of 2017, to help determine whether there are other viable business models or companies for WDA management and publishing.~~

To

Council approves WDA entering into new set of one year contracts with Allen Press, and consider a request for proposals (RFP) within a year to help determine whether there are other viable business models or companies for WDA management and/or publishing.

Das Neves moved this Action Item’s Motion to Council and the motion was seconded by **Drew**.

MOTION was put to vote and UNANIMOUSLY APPROVED.

5.7.ACT#2017-14 Tom Thorne and Beth Williams Memorial Award revisions

Uhart introduced this topic to council, and explained the reason behind reviewing the Committee guidelines.

Uhart moved this Action Item’s Motion to Council and the motion was seconded by **Grillo**.

Discussion was opened and closed without any additional comments.

MOTION 1 was put to vote and UNANIMOUSLY APPROVED.

5.8.ACT#2017-15 Approval of Council Meeting Minutes – April 2017


Das Neves presented this item to Council.

Fenton moved this Action Item’s Motion to Council and the motion was seconded by **Baeten**.

Discussion was opened and closed without any additional comments.

MOTION was put to vote and UNANIMOUSLY APPROVED.

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5.9.ACT#2017-16 Approval of Auction Committee Guidelines

Baeten presented this item to Council, including the need to receive council approval for the purchase of a new PC that exceeded the 1000 USD limit for Officers to deliberate without council approval.

Das Neves moved this Action Item’s Motion 1 to Council and the motion was seconded by **Miller**.

Discussion was opened and closed without any additional comments.

MOTION 1 was put to vote and UNANIMOUSLY APPROVED.

Drew moved this Action Item’s Motion 2 to Council and the motion was seconded by **Grillo**.

Discussion was opened and a suggestion to a small change in the motion was accepted. The motion now reads:

The WDA Council approves the ~~ad-hoc~~ purchase of a dedicated computer and software to be used for development of a database designed for auction management, tracking, and payment transactions during the annual auctions.

MOTION 2 was put to vote and UNANIMOUSLY APPROVED.

6. Council Business – Information Items

6.1.INF#2017-08 WDA Conference 2017 Final Update

Miller and **Gerardo Suzan** presented this item, and updated Council on the latest numbers of registrations and presentations for the conference.


6.2.INF#2017-09 WDA Conference 2018 Update

Miller presented this item and there some small questions regarding registration & preparation of the meeting calendar, as well as how early the organizers could provide an answer on the abstracts’ acceptance.

AT THIS TIME THE PRESIDENT SUSPENDED COUNCIL MEETING FOR 10 MINUTES BREAK. Council resumed at 05:00PM.

Treasurer Baeten presented the J&S annual report. They have been managing assets for WDA since 1995 and this presentation focused on the work done so far, status as of 2017 and the prospects for the future specifically in what relates to achieving the endowment goal by 2020.

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7. Annual Reports from Sections

7.1.REP#2016-08 Australasian Section Report

Grillo informed on the Australasian section in New Zealand, which due to an earthquake had to be changed at the last minute. She informed also about the upcoming 2018 conference that will take place in Bali, Indonesia and which will be organized in partnership with the Asian Society of Conservation Medicine. Professor Yanai from ASCM gave a brief presentation at this time on the ongoing activities of the society and their motivation to help form an Asian section for WDA.

7.2.REP#2016-09 Latin American Section Report

Suzan presented the Latin America Report and informed about ongoing work to decide the location of the next LA-section meeting, with current candidates being Chile, Costa Rica and Peru. **Suzan** also informed that the LA-section will have elections for its officers in coming November.

7.3.REP#2016-10 Nordic Section Report European Section Report

Das Neves presented the report for the Nordic Section, which currently has a total number of members just below 50. The section hosted its 2017 meeting in Denmark and the next one in 2019 will take place in Finland. The section held elections last May and the new chair is Knut Madslie from Norway.

7.4.REP#2016-11 European Section Report

Ryser presented the European Section Report and informed on the last conference in Berlin and the upcoming conference in Greece as well as some of the section's main initiatives. Specifically **Ryser** mentioned the establishment of three grants for supporting participation on EWDA Conference, in great part possible via a donation from Vic Simpson. Two grant of 2000 EUR have also been established to support wildlife projects in Eastern Europe and wildlife conservation projects.

7.5.REP#2015-12 Wildlife Veterinary Section Report


Justice-Allen presented the Wildlife Veterinary Section Report. She informed of the results of the last section elections and of new initiatives such as support for a lecturer/poster presenter at each WDA Conference from a LMI country member.

7.6.REP#2015-13 African/Middle East Section Report

There were no representatives of the African/Middle East Section. Report was not presented to Council but **President Uhart** briefly summarized the report to Council, specifically incoming Section meeting in Tanzania and the establishment of an African Student Chapter.

8. Annual Reports from Committees

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President Uhart informed that Council members had received the reports of the WDA Committees and acknowledged the Chairs for all their work.

9. Other Council Business

Das Neves proposed at this time a motion:

WDA Council thanks the outgoing President for her continuous devotion to the association during her many years in office, and all the work she has carried out to keep WDA a living platform, where wildlife enthusiasts can find a common place to work, share ideas and help each other.

The motion was seconded by **Justice-Allen** and approved with the abstention of **President Uhart**.

10. Conclusion remarks

No further topics being brought before Council, President **Uhart** thanked all members for their participation and moved for closure, being seconded by **Mills**.

Council was officially declared closed at 17:36.

Respectfully submitted to the attention and approval of the WDA Council,

Oslo, Norway 10th December 2017



Carlos G. das Neves, DVM PhD Dipl. ECZM
WDA Secretary

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